



## DK Essential Managers: Achieving High Performance

By Pippa Bourne, Professor Mike Bourne, Michael Bourne

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Language: English . Brand New Book. DK Essential Managers: Achieving High Performance is the visual guide that gives you all the know-how you need to be a more effective manager. Now newly updated with an all-new graphic approach to explaining key techniques and skills, the best-selling DK Essential Managers: Achieving High Performance features: A practical, how-to approach teaches you the information and skills to succeed. Step-by-step instructions, tips, checklists, and Ask yourself features show you how to boost your confidence and overcome challenges. Tables, illustrations, in-focus panels, and real-life case studies. Learn all you need with DK Essential Managers: Achieving High Performance. About DK Essential Managers The DK Essential Managers series covers a range of business and management topics and have sold more than 1.9 million copies worldwide. Each guide is clearly presented for ease of reference, with visual pointers, tips, and graphics. The handy pocket format slips easily into a briefcase or portfolio.



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